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Construction Site COVID-19 Safety Policy Effective 4/6/2020

5/11/20 V5

Employee Health Protection – ZERO tolerance

These Guidelines and Procedures **MUST** be implemented and followed on all construction sites. Additionally, all construction sites **MUST** conduct a Safety Stand Down day to disseminate these Guidelines to all workers.

The following applies to all employees and all sub-contractor employees:

- **ZERO TOLERANCE FOR SICK WORKERS REPORTING TO WORK. IF YOU ARE SICK, STAY HOME! IF YOU FEEL SICK, GO HOME! IF YOU SEE SOMEONE SICK, SEND THEM HOME!**
- If you are exhibiting *any one of the symptoms below*, you are to report to your supervisor (via phone, text or email) right away, and head home from the job site or stay home if already there.
- If you notice a co-worker showing signs or complaining about such symptoms, he or she should be directed to their supervisor (via phone, text, or email), and asked to leave the project site immediately.

COVID-19 Symptoms:

- Fever
 - Cough
 - Shortness of Breath
 - Sore Throat
 - Abdominal pain and/or diarrhea
 - Body Aches
 - Loss of taste or smell
- Prior to starting a shift, each employee will self-certify to their supervisor that they:
 - ✓ Have no signs of fever or a measured temperature above 100.3 degrees or greater, a cough, a sore throat, abdominal pain, diarrhea, or have had trouble breathing within the past 24 hours. The COVID officer and/or designated person will be taking the temperatures, once daily, the first time the employee enters the building. Employees must report directly to their COVID officer or testing area before performing any work.
 - ✓ Have not had close contact with an individual diagnosed with COVID-19. Close contact means living in the same household with a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for about 15



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minutes, or coming in direct contact with secretions (e.g., sharing utensils, being coughed or sneezed on) from a person who has tested positive for COVID-19, while that person was symptomatic.

- ✓ Employees exhibiting symptoms or unable to self-certify should be directed to leave the work site and seek medical attention. They are not to return to the work site until cleared by a medical professional.
- ✓ For the purpose of this guidance, fever is defined, as subjective fever (feeling feverish) or a measured temperature of 100.4°F or higher. **Note that fever may be intermittent or may not be present in some people, such as those who are elderly, immunosuppressed, or taking certain medications (e.g. NSAIDs).**
- ✓ Additionally, we recognize that a person's temperature readings fluctuate due to other factors, such as: (1) Time of day, (2) Type of thermometer, (3) Technique of user, including use or non-use of probe cover, and (4) Method or route (i.e. forehead, ear lobe, oral or axillary route). For these reasons, we recognize a worker's report of feeling feverish despite the thermometer reading as a reliable symptom of *potential* COVID-19 infection. Additionally, a worker's temperature reading of 100.4°F or more is recognized as a reliable sign of *potential* COVID-19 infection regardless of a worker feeling feverish.

General On-the-Job Guidance to Prevent Exposure & Limit the Transmission of the Virus

- Each site will have a designated COVID-19 officer.
- All personnel shall wear a mask when social distancing is not possible. It is recommended that cloth masks be washed daily.
- **EFFECTIVE 4/19/20, all PA workers are always required to wear a mask** regardless of social distancing.
- Wash hands often with soap for at least 20 seconds or use an alcohol-based hand sanitizer with at least 60% alcohol.
- Contractor Field Offices should be locked down. Only authorized personnel are allowed in.
- Each jobsite should develop cleaning and decontamination procedures that are posted and shared. These procedures must cover all areas including trailers, equipment, vehicles, and the like.
- A "No Congregation" policy is in effect; individuals must implement social distancing by maintaining a minimum distance of 6 feet from other individuals. Avoid face-to-face meetings. Critical situations requiring in-person discussion must follow the 6-foot social distancing rule.
- Do not hold meetings of more than 10 people.
- All individual work crew meetings/tailgate talks should be held outside and follow the 6-foot social distancing rule to eliminate the potential of cross contamination.



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- There is to be no physical contact with others (e.g. hand shaking).
- At each job briefing/toolbox talk, employees are to be asked if they are experiencing any symptoms. If they are, they need to be sent home.
- Each jobsite should have laminated COVID-19 safety guidelines and handwashing instructions.
- All restroom facilities and porta-potties should be cleaned regularly.
- Handwashing stations must be supplied with soap, hand sanitizer, and paper towels. This typically would not be our responsibility, but we can question it with GC
- All surfaces should be cleaned often, this includes door handles, cell phones, laptops, etc.
- All common areas and meeting areas are to be cleaned and disinfected at least once a day, preferably twice a day
- Be sure to use your own water bottle, do not share. Additionally, we recommend everyone bring their own food from home.
- Follow the 6-foot social distancing rule during breaks and lunch.
- Cover coughing or sneezing with a tissue, then throw the tissue in the trash and wash hands. If no tissue is available, then cough or sneeze into your elbow.
- Avoid touching your eyes, nose, and mouth.
- To avoid sharing germs, please clean up after yourself. Do not make others responsible for moving, unpacking and packing up your personal belongings.

Work Site Risk Prevention Practices

- At the start of each shift, confirm with all employees that they are healthy.
- There is now a 100% glove policy; all construction workers will be required to wear cut-resistant gloves or the equivalent.
- Use of eye protection is mandatory.
- The use of shared pens for sign in or other purposes shall be prohibited, unless it is wiped down after each use. This also applies to all shared hand and power tools.
- Workers should maintain separation of 6 feet from others.
- In work conditions where 6-foot social distancing is impossible to achieve, affected employees shall be supplied PPE (as appropriate) a standard face mask, gloves, and eye protection.
- All employees shall drive to worksite parking area in a single occupant vehicle. Employees shall not ride together in the same vehicle.
- When entering a machine or vehicle, wipe down the interior and door handles with disinfectant prior to entry.



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- Large gathering places on the site such as office and break areas shall not be used. Small gatherings can be used with seating limited to ensure social distancing.
- Ensure that the cleaning person for your office trailer or office space has proper COVID-19 sanitation processes. Increase their services to daily.
- Clean all high contact surfaces a minimum of twice a day in order to minimize the spread of germs in these areas. This includes but is not limited to desks, cell phones, laptops and vehicles.
- All site-specific projects with outside construction sites without ready access to an indoor bathroom must install wash stations.
- Install or provide hand wash stations, with soap, if possible.
- All onsite workers must help maintain and keep stations clean.
- If a worker notices that soap or paper towels are running low, immediately notify supervisors and or GC.
- Garbage receptacles shall be used for disposal of tissues/towels.

Daily Health Check Procedures

- Body temperatures will be taken in a manner that is consistent with infection control and social distancing policies (six-foot separation between individuals in line) and provides privacy for those individuals being screened.
- Screening information should be considered confidential and protected accordingly, even while acting on that information to protect the health and safety of others in the workplace. Further, if record of data is maintained, it must be done the same for all employees.
- Any thermometer or other equipment used in the screening process that touches an employee should be properly disinfected between uses.
- There must be a clear understanding of what will be deemed an elevated temperature. It will be based on currently CDC Guidelines (CDC currently says 100.4°F.)
- If the first body temperature reading is above the established threshold temperature, then a second temperature should be taken after 15 minutes. When the second temperature reading is also elevated above the temperature threshold, the employee is not allowed to report to work.
- We will follow the CDC guidelines on when an employee with an elevated temperature may return to work.